Indicator Matrix Template

An **indicator matrix** (also referred to as an M&E framework) is part of a monitoring and evaluation (M&E) plan. It outlines what you will measure (indicators), how your indicators will be calculated, targets you plan to achieve, who will be responsible for data collection, and what you will use the data for. This template can be used in its current form, simplified, or otherwise adapted to meet your program's M&E planning needs.

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Objective, Outcome or Output #	Indicator # and description	How will indicator be calculated?	How will this indicator be disaggregated?	Data points required to calculate indicator	Source/Tool Used to Collect Data	Frequency	Responsible	Purpose (How will this data be used?)	Indicator Target Yr 1	Indicator Target Yr 2
Outcome 1.1	*1.1.1 % of primary care health referrals that result in adult clients establishing care with a primary care physician (PCP)*	*# of primary care health referrals that result in adult clients establishing care with a PCP, divided by total # of adult primary care health referrals*	*By sex*	*# of new primary care health referrals made for women* *# of new primary care health referrals made for men*	*Case file referral form -> case summary report*	*Case summary reports submitted weekly*	*Caseworker*	*Donor reporting and ongoing monitoring of the quality of referral services*	*70%*	*75%*
				# of new referrals made for women that result in adult clients establishing *# of new referrals made for men that result in adult clients establishing care with a PCP*	*Case file follow up form listing PCP contact information and date of first visit -> case summary report*	*Follow up form completed at case management visit following first PCP appointment; case summary*	*Project Manager*			